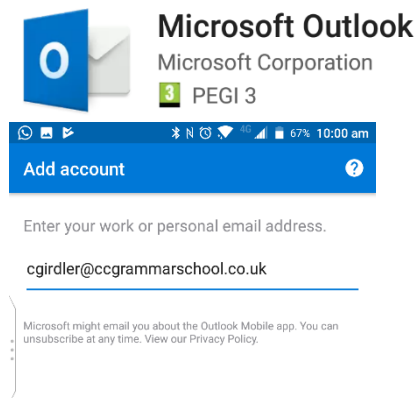


Setting up Office 365 email on your Smart Phone

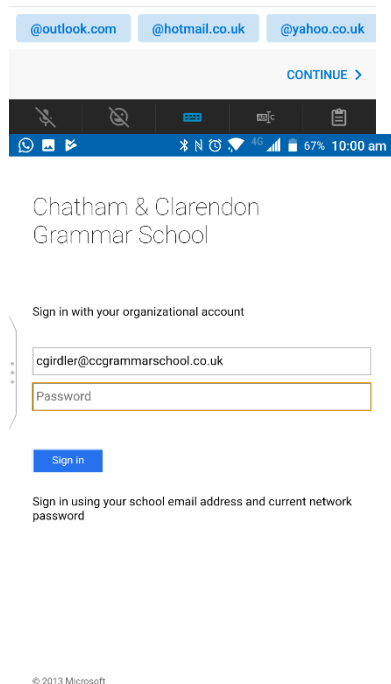
This screenshots for this guide are taken on an Android phone, but the process is similar for all smart phones.

Load your App store and download the Microsoft Outlook App

Once installed, load the App and it will prompt you to add an account. Enter your school email address and click Continue



You will be prompted for a login to the school system, enter your school email address and password and press Sign In



Click Skip when asked to add another account, and either read or skip the following tutorial. After this, your inbox will be displayed.